



## **ST JAMES SEALS SWIM TEAM**

We are a competitive swim club in Winnipeg, Manitoba seeking candidates for our head coach position starting July 1, 2021. We prepare young athletes to maximize their competitive swimming potential through remarkable team spirit with support from outstanding coaches, high parent involvement and a strong surrounding community.

### **Position overview:**

Development and delivery of all programs at all age groups competitive and Pups.

Reporting to the club board will also be responsible for the daily operations of the club with the exception of general bookkeeping and accounting.

### **Key Responsibilities & Requirements**

Develop and implement the swim program for all levels of swimmers that will encourage progression in the sport of swimming, retain current members and attract new membership.

Recruit and lead assistant coaches to ensure the program is being delivered with excellence at all levels.

Create a safe practice environment and develop and communicate a coaching and club philosophy that adheres to the NCCP Code of Ethics and our club

Identify swim meets for the club members to attend, register for meets and attend the meets as coach along with any assistant coaches.

Organize club hosted meets with assistance of club parent volunteers.

Communicate regularly with members and parents in a professional manner that encourages swimmer development and promotes the club.

Communicate with all regulatory bodies such as Swim Manitoba and Swim Canada to ensure club compliance.

Administer the club activities, including maintaining the website, communications with membership, fundraising and local promotion of the club.

### **Screening Criteria**

Certified NCCP Level 101 working toward 201 certification minimum.

Proficiency in oral and written communication, Microsoft Office and use of web hosting service TeamUnify.

Clear criminal record and child abuse registry

All applications will be held in confidence. Only applicants chosen for interviews will be contacted.

To be considered for this position, please send your resume and cover letter to [jjrerie@gmail.com](mailto:jjrerie@gmail.com) no later than May 1, 2021. We reserve the right to extend the application deadline.